

REGISTERED CHARITY NUMBER: 1015403

St Andrews School Site, Station Road, Congresbury, Bristol, BS49 5DX. Tel: 01934 707 262

http://www.congresburypreschool.org.uk congresburypre-school@aol.co.uk

Application for Employment

Please complete this form and return it to Teresa Turner c/o Pre-school.

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|  Position applied for |
| **Early Years Practitioner** |

Personal Details

|  |  |  |
| --- | --- | --- |
| First Name  | Middle Names | Surname |
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| --- | --- | --- |
| Date of Birth  | Home Phone Number | Mobile Phone Number |
|  |  |  |

Please only include the telephone number you would prefer we contacted you on. If you do not have a preference you may include both.

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| --- |
| Home Address |
|  |

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| Please provide an earliest start date if you were to be offered and accept the role |
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On the following pages, please provide your Education, Employment and Qualification details. These should be in date order, beginning with the most recent. Please be aware that you may be asked to provide proof (where applicable) for all or some of the below items.

Education – This may be part-time or full time education

|  |  |  |
| --- | --- | --- |
| Name and Address of Establishment | Dates Attended | Level or Grade studied/achieved |
|   |  |  |

Employment – This may be full or part-time, paid or voluntary work

|  |  |  |
| --- | --- | --- |
| Name and Address of Employer | Dates Employed and Reason for Leaving | Position Held and Summary of Duties |
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Qualifications – Please provide details of all qualifications and any training/courses you have received relevant to the role you are applying for

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| --- | --- | --- |
| Qualification | Date Achieved | Examining Body – if known |
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Please use this space to tell us why you are applying for this job and of any future training you feel you will need to support your ongoing professional development.

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|  |

References

Please provide details of two referees. One should be your present or most recent employer if applicable. You should gain the permission of the referees to ensure that they are happy to be contacted in relation to the position you have applied for. It is likely that the referee will be contacted before employment can begin. You will also be asked to cooperate in the application of a CRB/DBS check which may be either before employment begins, or at least before you are offered a contract of employment if you are offered a position.

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| --- | --- | --- |
| Name  | Position  | Company Name |
|  |  |  |
| E-mail Address | Telephone Number | Address |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| Name  | Position  | Company Name |
|  |  |  |
| E-mail Address | Telephone Number | Address |
|  |  |  |